


MINUTES OF INTEGRITY BUILDING COMMITTEE

Meeting held: 29.06.2025

Sl. No.	Agenda	Discussions	Responsibilities Conferred	Decisions
1	<i>Integrity award</i>	Integrity award to be given in accordance with Bangladesh Bank guideline.	HRD	Award will be decided in due course
2	<i>Integrity Poem</i>	Integrity poem to be published on quarterly basis on newspaper also has to submit the same to BB as proof.	PRD	Will continue to publish as required by BB
3	<i>CMMS entry</i>	Entry in the Corporate Memory Management Service (CMMS) is required to be given as per regulatory requirement against the banker who has committed any financial crime in their respective bank.	HRD	HRD reporting for required cases
4	<i>Training</i>	Training to be conduct with presence of branch and sub-branch official.	HRD & Ethics Committee	Training to be given time to time
5	<i>Citizen Charter</i>	Citizen Charter needs to be reviewed time to time.	Ethics Committee & CO&SD	Review has been done
6	<i>Financial Literacy</i>	Core points of financial literacy to be discussed with customer meeting	CO&SD, AML, RDD, ICCD	Awareness related matter will be prepared jointly for various operational unit
7	<i>Whistle Blowing Policy</i>	Whistle blowing policy formulated for the betterment of the bank	HRD	HRD will recirculate (email)
8	<i>Branch Level NIS committee</i>	Circular no 31 has been issued on November 08, 2023 in line with BB requirement	HRD and CO&SD	Committee are been formed as per circular
9	<i>Miscellaneous</i>	<ul style="list-style-type: none"> Update on NIS work plan 2024-25 Thanks to Ethics Committee member 	Ethics Committee	Meeting concluded with thanks


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