

MINUTES OF INTEGRITY BUILDING COMMITTEE

Meeting held: 30.04.2024

Sl. No.	Agenda	Discussions	Responsibilities Conferred	Decisions
1	<i>Integrity award</i>	Integrity award to be given in accordance with Bangladesh Bank guideline.	HRD	Award for 2022-23 has been given
2	<i>Integrity Poem</i>	Integrity poem to be published on quarterly basis on newspaper also has to submit the same to BB as proof.	PRD	Will continue to publish as required by BB
3	<i>CMMS entry</i>	Entry in the Corporate Memory Management Service (CMMS) is required to be given as per regulatory requirement against the banker who has committed any financial crime in their respective bank.	HRD	HRD reporting for required cases
4	<i>Training</i>	Training to be conduct with presence of branch and sub-branch official.	HRD & Ethics Committee	Training for 2023-24 already completed
5	<i>Citizen Charter</i>	Citizen Charter needs to be reviewed time to time.	Ethics Committee	Review has been done time to time by CO&SD and updated in website accordingly.
6	<i>Financial Literacy</i>	Core points of financial literacy to be discussed with customer meeting	CO&SD, AML, RDD	Concerned department to take initiative to include core points at customer meeting
7	<i>Whistle Blowing Policy</i>	Whistle blowing policy to be formulated for the betterment of the financial sector.	HRD	Policy has been placed for review by ICCD and rest formalities to be done by HRD
8	<i>Branch Level NIS committee</i>	Bangladesh Bank audit has raised an observation in few branches to form branch level integrity committee, which will take integrity building initiatives at regular interval.	HRD and CO&SD	Already branch are inform and working accordingly
9	<i>Miscellaneous</i>	<ul style="list-style-type: none">Update on NIS work plan 2023-24Thanks to Ethics Committee member	Ethics Committee	Meeting concluded with thanks


Md. Zahid Hossain

Deputy Managing Director (Chairman)