midlandbank ltd
bank for inclusive growth

Closure/Encashment/Renewal Form

(USE BLOCK LETTERS & CROSS OUT UNUSED SECTIONS)
Please Fill in the Required Section(s) Only

Time:					AM	PM

Date	D	D	M	M	Y	Y	Y	Y

Branch / Center Name	

Account Name	

Declaration	Signature: 1st Applicant	Signature: 2nd Applicant
I have understood, authorized & advised the bank to comply the below instruction		

A. Account / Locker Closure and FDR / DPS / Scheme Deposit Encashment

A/c / FDR/ Scheme Account No. 1					-											
A/c / FDR/ Scheme Account No. 2					-											
A/c / FDR/ Scheme Account No. 3					-											
A/c / FDR/ Scheme Account No. 4					-											
A/c / FDR/ Scheme Account No. 5					-											

Encashment Type	☐ Pre-matured	☐ Matured	Maturity Date	D	D	M	M	Y	Y	Y	Y					
Reason for Closure	☐ Leaving Bangladesh ☐ Moving to Other Bank ☐ Personal Reason ☐ Service Quality Concern ☐ Other … … … … … …															
Unused Cheque Book (Y / N)	From								TO							
ATM / Debit Card (Y / N)																
Surrender Locker & Key Re-deposit	Small / Medium / Large Locker No……. Key No……..															
Checking Lien Marking (Yes / No)	Checked by CSO Name…… & Sign ……															
Pay A/c Closing Balance	☐ Fund Transfer to **ONLY** A/C Holder's A/C No…… A/C Name…… ☐ Pay Order favoring to **ONLY** A/C Holder's Name …… ☐ BEFTN/RTGS to **ONLY** A/c Holder's Name…… A/C Holder's A/C # ……Routing#…… Bank Name:…… Br. Name:……															
☐ Unused Cheque Book ☐ Refunded ATM/ Debit Card	☐ Misplaced…… ☐ Attached & Destroyed in presence of 02 Officers CSO Name:…… & Sign…… CSM / BM Name:…… & Sign……															

B. FDR / Family Support Scheme (FSS) Renewal / Tenor Change at maturity

A/C Number																
Renewal of FDR / FSS	☐ Renew Principal only & pay Profit to A/C#……/cash/PO/etc. ☐ Renew with principal & profit together															
Tenor Change	☐ Present Tenor …… Months ☐ New Tenor …….. Months															

For Bank Use Only	
Verifying Officer CSO Sign	
Name Seal	
Authorizing Officer CSM/BM Sign	
Name Seal	
Branch Head Approval	

Instructions Received through Bearer (Call Back Details)	
Telephone Number Called	
Date & Time of Call Made	
MDB Phone Number used	+880
Name of Contacted Person	A/C Holder Only
Result of Call Back	Positive / Negative
Name of Officer Making Call Back	
Sign with Seal	