

# MINUTES OF INTEGRITY BUILDING COMMITTEE MEETING

Date of Meeting: Jul 24, 2023

Sl. No.	Agenda	Discussions	Responsibilities Conferred	Decisions
1	<i>Integrity award (top urgent)</i>	Integrity award needs to be declared to comply the regulations of the Bangladesh bank. This time under 5 category integrity award will be considered. Management and board committee will select 5 employees of the Midland Bank.	HRD	HRD will take necessary initiative and finalize award upon taking approval from integrity committee (for award)
2	<i>Integrity Poem</i>	Integrity poem to be published in every quarter on most circulated newspaper. This publications needs to be submitted to BB as a proof.	PRD	Concerned department will continue to fulfill this regulatory requirement
3	<i>Integrity Training to branch and branch-level committee building</i>	Integrity committee needs to be built in the branch and sub-branch. Bangladesh Bank during its comprehensive inspection to branch are providing observations to form branch-level integrity committee.  Necessary training to be imparted to branch people for building awareness and conducting integrity related activities	Integrity Committee	1. CO&SD will get the responsibility to fulfill Bangladesh bank's requirement.  2. Presentation slides for training will be reviewed by the committee prior to implementation to branch
4	<i>Citizen Charter</i>	Citizen Charter review committee needs to review the activity related citizen charter	Committee & CO&SD	After accomplishment necessary task, report will be uploaded in the website of Midland Bank
5	<i>Miscellaneous</i>	Update on NIS work plan 2023-24	Ethics Committee	Work plan related to integrity building has been shared for its proper implementation



**Md. Zahid Hossain**  
DMD and Chairman of NIS

