

DRAFT MINUTES OF INTEGRITY BUILDING COMMITTEE MEETING

Meeting held: 15.02.2023

Sl. No.	Agenda	Discussions	Responsibilities Conferred	Decisions
1	<i>Integrity award</i>	Award already been awarded and also to be continued in next years to come in accordance	HRD, Committee Chairman, Top Management	Award new rules to be followed and shall be discussed in brief next meeting
2	<i>Integrity Poem</i>	Integrity poem to be published on quarterly basis on newspaper also has to submit the same to BB as proof.	PRD	Will continue to publish as required by BB
3	<i>CMMS entry</i>	Entry in the Corporate Memory Management Service (CMMS) is required to be given as per regulatory requirement against the banker who has committed any financial crime in their respective bank. Matter has raised to HRD.	HRD	HRD will retrieve password and shall report to BB as and when required.
4	<i>Training</i>	Training to be conduct with presence of branch official	HRD & Ethics Committee	Training formation (material) to be submit to chairman/HRD
5	<i>Citizen Charter</i>	Citizen Charter circular BRPD-17 dated: 10.10.2022 has been discussed before the committee in brief	Ethics Committee	1. 04 members Citizen Charter Review committee formed. Review committee details will be displayed in Bank's website. 2. Training Module to be prepared.
6	<i>Whistle Blowing Policy</i>	Whistle blowing policy to be formulated for the betterment of the financial sector.	ICCD	Policy has been placed for review
5	<i>Miscellaneous</i>	<ul style="list-style-type: none"> Update on NIS work plan 2022-23 Thanks to Ethics Committee member 	Ethics Committee	Meeting concluded with thanks



Md. Zahid Hossain
Deputy Managing Director (Chairman)

