



Zahed Plaza (Level-7), 30 Gulshan Avenue (North) C/A, Gulshan -2,
Dhaka- 1212, Contact Centre: 16596, 09617016596, 09611016596
Website: www.midlandbankbd.net

Tender Notice

Midland Bank is running in the Banking Industry as 4th Generation Bank. The Bank is going to print SB-20 and CD-25/50 Cheque Book to serve its valued clients. In this connection, sealed quotations are invited from reputed companies for printing and supplying of above mentioned items of the Bank.

Proposal (As mentioned below the advertisement) has to be submitted at the Tender Box kept in the MDB Head Office address as mentioned above within October 29, 2020 on or before 12.00 PM.

Midland Bank Limited reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.

- Head of General Services Division



Tuesday, October 13, 2020

Respective Bidders

Dear Sir/s,

**Invitation for bid for Printing and Supplying of SB-20 and CD-25/50
Cheque Books for Midland Bank Limited.**

We are pleased to inform you that Midland Bank Limited is going to print SB-20 and CD-25/50 cheque leaves as per following terms & conditions. In this regard, you are requested to submit the financial proposal as per below mentioned details:

SL	Particulars	Quantity of leaves/Bks	Cost/Leave (A)	MICR Encoding Cost/Leave (B)	Personalization Cost/leave(C)	Total cost per leave (including Back and Front cover)	Rate per book ((A+B+C) X Quantity of leaves per book	Total Amount (Taka)
01	SB-20 cheque	15,00,000/75,000	-	-	-	-	-	-
02	CD-25 cheque	2,50,000/10,000	-	-	-	-	-	-
03	CD-50 cheque	2,50,000/5,000	-	-	-	-	-	-
	Total	20,00,000/90,000						-

TERMS AND CONDITIONS:

- Specifications:** All printing jobs has to be carried out under latest BACH specification of Bangladesh Bank.
- Paper:** Standard security papers Clearing Bank Specification(CBS-1) as per latest specification provided by Bangladesh Bank
- Leaf Size:** 10.00" x 3.50" (2 Parts -Counter Part: 2.50" x 3.50" and Main Part: 7.50" x 3.50") as per Bangladesh Bank Specification.
- Base Print:** Full quantity will be in single design, which will be used for both SB and CD cheque.
- Cover Page and Back Side Print:** The front side of cover page (Separate design for SB & CD) should be printed with Bi/Four color (as per selected design) on **200 gsm Art Card** to be supplied by you. Back side print of Cheque book as per Guidelines of Bangladesh Bank.
- Requisition slip:** One requisition slip in 80 gsm offset paper with bi-color printing on front side and single color printing on back side including numbering & perforation in all respects is to be provided in each book.
- Security Cheque Paper's Specification:** Clearing Bank Specification (CBS-1), Watermarked with vendor's Logo (Double tone) and printed watermark or chemically printed watermark will not be allowed.
- Additional Security Features & Security Controls on MDB Cheque:**
 - Security Micro text.
 - MICR Compatible Cheque.
 - Erasable ink (For Cheque Background).



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- Erasable Invisible UV (Ultra Violet) Fluorescent ink as per Bangladesh Bank's recent Guideline.
 - Security Printing Design.
 - QR code
9. **MICR Encoding & Personalization:** MICR Encoding and Text Personalization (Account Holders Name, Account Number, Routing Number & Cheque Serial Number) must be done through Security MICR Ink.
10. **Delivery:** Cheque should be ready for delivery at your custody within **10 (Ten) days** of the work order and **5 (Five) days** from the date of receiving approval from Bangladesh Bank (If Awarded).
11. **Payment (If Awarded):**
- a) Against cost of leaves: **50%** of the total cost of basic printed sheets will be paid after reaching at supplier's godown against execution of an "**Indemnity Bond**", "**Agreement**" and after having a satisfactory inspection report from an inspection team of the Bank.
 - b) The cost of MICR, Personalization and courier will be paid on Monthly basis against the total delivery of MICR encoded cheque books of a month.
 - c) A current account is to be opened at any branch of Midland bank limited where the bills will be transferred/paid.
 - d) VAT & IT (if applicable) shall be deducted from the bill/s at source as per govt. rules.
12. **Bank Guarantee:** Successful bidder must submit Performance Bank Guarantee in favor of **MDB** for at least 10% of the Work Order amount from any scheduled Bank for a period of 02 (Two) years.
13. **Destruction Certificate:** Destruction Certificate to be issued after completion of printing process.
14. **Security:** You have to mention in details security system and in house process of your factory.
15. **Others:** Bank shall not be held accountable for any sort of accident or injuries or miscreant activities during the operations or delivery period.

***The Bank reserves the right to accept or reject full or part of the tender without assigning any reason whatsoever.**

If the above terms and conditions are acceptable to you, please submit your sealed quotation on October 29, 2020 on or before 12:00 pm and will be opened on the same date at 12.30PM in the presence of the bidder(s), if any.

Thank you.



Nakul Chandra Debnath
Head of General Services Division

