<u>VAT Pay User Manual</u>

Midland Bank Ltd (MDB) introduced VAT payment system for corporate customers in midland online. From now on, MDB corporate customers should enjoy the facility to pay VAT from anywhere, where the payment should be settled through RTGS system of Bangladesh Bank.
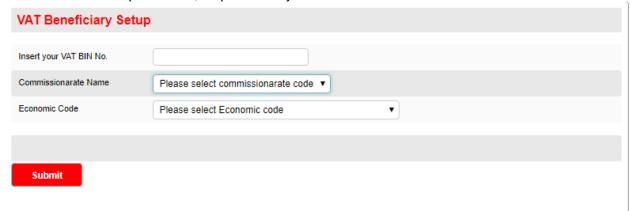
Steps of VAT Payment:

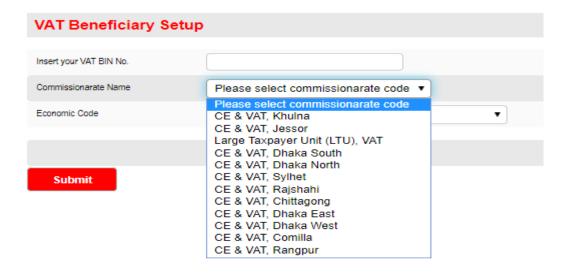**Step-1:** Customer should find VAT Pay menu after login midland online, as follows:

Step 2: Customer Should add beneficiary only once with BIN, Commissionarte Name & Economic to re-use it for further payments. The screen of the same is as follows:
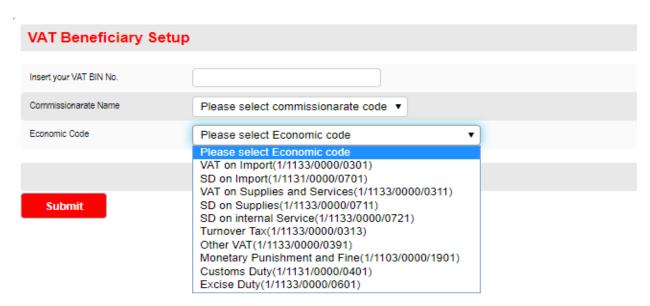
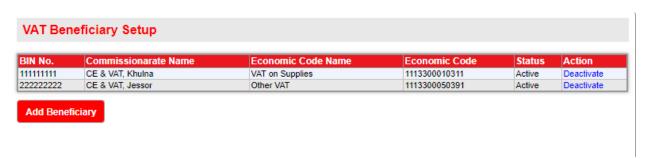Customer should input Bin No, as provided by NBR
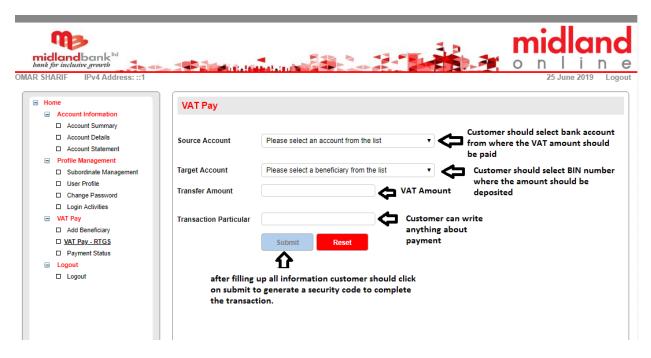
Customer should select Commissionarte Name

VAT Beneficiary Setup

Insert your VAT BIN No.	
Commissionarate Name	Please select commissionarate code ▼
Economic Code	▼

Please select commissionarate code
CE & VAT, Khulna
CE & VAT, Jessor
Large Taxpayer Unit (LTU), VAT
CE & VAT, Dhaka South
CE & VAT, Dhaka North
CE & VAT, Sylhet
CE & VAT, Rajshahi
CE & VAT, Chittagong
CE & VAT, Dhaka East
CE & VAT, Dhaka West
CE & VAT, Comilla
CE & VAT, Rangpur

Submit

Customer should select Economic Code of the BIN

VAT Beneficiary Setup

Insert your VAT BIN No.	
Commissionarate Name	Please select commissionarate code ▼
Economic Code	Please select Economic code ▼

Please select Economic code
VAT on Import(1/1133/0000/0301)
SD on Import(1/1131/0000/0701)
VAT on Supplies and Services(1/1133/0000/0311)
SD on Supplies(1/1133/0000/0711)
SD on internal Service(1/1133/0000/0721)
Turnover Tax(1/1133/0000/0313)
Other VAT(1/1133/0000/0391)
Monetary Punishment and Fine(1/1103/0000/1901)
Customs Duty(1/1131/0000/0401)
Excise Duty(1/1133/0000/0601)

Submit

Upon Completion of adding beneficiary customer should find the list as follows:

VAT Beneficiary Setup

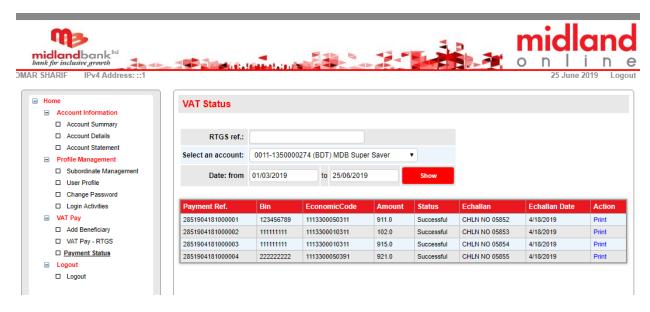| BIN No.	Commissionarate Name	Economic Code Name	Economic Code	Status	Action
111111111	CE & VAT, Khulna	VAT on Supplies	1113300010311	Active	Deactivate
222222222	CE & VAT, Jessor	Other VAT	1113300050391	Active	Deactivate

Add Beneficiary

Step-3: After adding beneficiary, customer should click on VAT pay to do a transaction, where customer should input source and target account, amount and transaction particular to generate a transaction, as follows:

Upon clicking on submit button, a security code should be generated to execute the transaction, as follows:

Step-4: Upon successful completion of the transaction, customer should find transaction status alongwith challan number through Payment status menu. The screen shot of the Payment status, is as follows:

Customer can print acknowledgement of the payment, is and when required, using midland online to submit to the authority, if required.

Special Notes:

- Customer should verify the BIN number manually while adding beneficiary, as system should work as per customer input

- Customer should select valid Commissionarate Code and Economic Code to make a valid transaction

- Customer should check payment status to find the challan no upon making a successful transaction, as the challan no defines confirmation of payment

- As this is a Govt. payment, customer is requested to input VAT related information cautiously.

- To avail VAT payment facility, customer should contact with RM/Branch